

Part-Time Instructor Pool Biological, Chemical, and
Physical Sciences - UC Berkeley Extension
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=136661>

Downloaded On: Mar. 30, 2020 9:20pm

Posted Jan. 20, 2020, set to expire Mar. 31, 2020

Job Title	Part-Time Instructor Pool Biological, Chemical, and Physical Sciences - UC Berkeley Extension
Department	
Institution	University of California Berkeley Berkeley, California
Date Posted	Jan. 20, 2020
Application Deadline	3/31/2020
Position Start Date	Available immediately
Job Categories	Lecturer/Instructor
Academic Field(s)	Biology - General Chemistry - General Biology - Molecular Biology - Microbiology Biology - Cell Biology Biology - Biochemistry Biology - Genetics Physics - General
Apply Online Here	https://apptrkr.com/1780157

Apply By Email

Job Description

Part-Time Instructor Pool Biological, Chemical, and Physical Sciences - UC Berkeley Extension

Job Type

Academic - Temporary, Part-Time, Non-Tenure Track

Part-Time Instructor Pool Biological, Chemical, and
Physical Sciences - UC Berkeley Extension
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=136661>

Downloaded On: Mar. 30, 2020 9:20pm

Posted Jan. 20, 2020, set to expire Mar. 31, 2020

Job Summary

UC Berkeley Extension, the professional and continuing education division at the University of California, Berkeley, invites applications for a pool of qualified, temporary, part-time instructors to teach on-site and online courses for our Sciences, Mathematics, and Biotechnology department.

UC Berkeley Extension seeks dynamic part-time instructors with a commitment to undergraduate, professional, and continuing education in biological, chemical, and physical sciences to lead multiple courses each year. The pool will remain in place for one calendar year; those interested in remaining in the pool beyond March 31, 2020 must reapply. Screening of applicants begins immediately and will continue as needed; some appointments may begin as early as the 2020 spring semester. The number of these temporary, part-time, non-tenure track, academic positions varies from semester to semester, depending on the needs of the department. Appointments are offered on a course-by-course basis, and appointment length is based upon course section schedule(s). Appointments may be renewable based on need, funding, and performance.

General Duties:

We are seeking qualified applicants who possess current subject matter expertise and/or teaching knowledge in the following courses:

Biology

General Biology I lecture and lab (cell structure + function, prokaryotes, eukaryotes, metabolism, molecular genetics, classification, animal development, form + function)

General Biology II lecture and lab (fungi + plant development, population genetics, ecology, conservation, origin of life, evolution, classification)

Biochemistry

Biology of Aging

Biology of Human Cancer

Biostatistics

Cell Biology

Developmental Biology

Endocrinology

Genetics

Genomic or Personalized Medicine

Hematology

Human Anatomy lecture and lab

Human Nutrition

Immunology

Microbiology/Infectious Disease (Microbiology lab, Medical Microbiology lecture, Principles of

Part-Time Instructor Pool Biological, Chemical, and
Physical Sciences - UC Berkeley Extension
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=136661>

Downloaded On: Mar. 30, 2020 9:20pm

Posted Jan. 20, 2020, set to expire Mar. 31, 2020

Infectious Disease lecture)
Molecular Biology
Neuroscience
Parasitology
Pharmacology/Toxicology
Physiology (Lecture/Lab: general human, Lecture Only: mammalian + systemic, cardiac + respiratory)
Pathophysiology
Physiology (Exercise)
Stem Cell Biology
Virology

Chemistry
Chemistry lecture and lab (general/inorganic, organic)
Clinical Chemistry

Physics
General Physics lecture and lab

Courses are offered online and on-site at various locations in Berkeley, San Francisco, Belmont, Oakland, Hayward, and Redwood City.

Instructor duties include but are not limited to:

Complete mandatory training programs by deadlines established by UC Berkeley.

Complete required administrative tasks in a timely manner including: updating and submitting syllabi using approved syllabus template; signing semester contract(s); communicating required texts and materials; communicating classroom technology and support needs.

Make appropriate adjustments to continually improve the syllabus, curriculum and course materials.

May be based upon programmatic and/or student feedback.

Prepare and deliver course materials and design learning assessments.

Design interactive and motivational classroom activities to fully engage participants and to reinforce student learning.

Stay current within the subject, discipline or field of practice.

Use subject-matter expertise and leverage additional resources appropriately to enhance the curriculum.

Utilize the Canvas Learning Management System as the course support platform.

Communicate teaching objectives and specific learning outcomes to students, and clearly outline/explain the grading policies for the course.

Part-Time Instructor Pool Biological, Chemical, and
Physical Sciences - UC Berkeley Extension
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=136661>

Downloaded On: Mar. 30, 2020 9:20pm

Posted Jan. 20, 2020, set to expire Mar. 31, 2020

Respond to student questions and learning needs in a timely manner.

Employ culturally competent and inclusive teaching methodologies in the classroom (including teaching non-native speakers and/or students with academic letters of accommodations for learning disabilities).

Evaluate student achievement of specific learning outcomes and assign grades.

Post final student grades to the transcript system within two weeks of course completion.

Handle student inquiries about final grades and consult with Program Director as needed.

Retain student records according to University policies.

Basic Qualifications (at time of application):

Doctorate degree or equivalent international degree required.

Additional Qualifications (by the start date of the position):

For those who are not US citizens or permanent residents, a legal permit that allows work in the United States (such as a US visa that allows employment) is required by the start date of the position. The department is unable to provide a visa/work permit.

Preferred Qualifications:

3 or more years of professional and/or academic experience in the course subject areas being considered.

Experience teaching in a college/university environment.

Experience in course development, including creating course objectives and assignments/assessments.

Effective organizational skills with attention to detail.

Effective verbal/written communication and presentation skills.

Ability to convey conceptual and complex ideas and information.

Proficiency in (or willingness to learn) instructional and other technology: Learning Management Systems (Canvas, Angel, Blackboard, Moodle, EdX, etc.); Microsoft Office Suite (Word, PowerPoint, Excel, etc.); Google Home and Office tools (docs, sheets, slides, etc.); online file sharing (e.g., Google drive, Box, Dropbox, etc.); Online tele/video conferencing tools (e.g., Zoom, Google Hangouts, Skype, Adobe Connect, etc.); online shared calendars (e.g., Google calendar, Outlook, etc.).

The Campus Community:

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age or protected veteran status. For the complete University of California nondiscrimination and affirmative action policy see:

[url=https://apptrkr.com/get_redirect.php?id=1780157&targetURL=http://policy.ucop.edu/doc/4000376/Nondisrel="nofollow]http://policy.ucop.edu/doc/4000376/NondiscrimAffirmAct.

Part-Time Instructor Pool Biological, Chemical, and
Physical Sciences - UC Berkeley Extension
University of California Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=136661>

Downloaded On: Mar. 30, 2020 9:20pm

Posted Jan. 20, 2020, set to expire Mar. 31, 2020

To Apply:

Go to <https://apptrkr.com/1780157> <https://aprecruit.berkeley.edu/JPF02146>. Please provide three names of references along with contact information at time of application. References will only be solicited for finalists. All letters will be treated as confidential per University of California policy and California state law. Please refer potential referees, including when letters are provided via a third party (i.e., dossier service or career center), to the UC Berkeley statement of confidentiality (https://apptrkr.com/get_redirect.php?id=1780157&targetURL=http://apo.berkeley.edu/evalltr.html <http://apo.berkeley.edu/evalltr.html>) prior to submitting their letters.

Contact Carol Sirney at

https://apptrkr.com/get_redirect.php?id=1780157&targetURL=mailto:extension-jobs@berkeley.edu extension-jobs@berkeley.edu for further information. For more information about UC Berkeley Extension, please visit our website at:

https://apptrkr.com/get_redirect.php?id=1780157&targetURL=https://extension.berkeley.edu/ <https://extension.berkeley.edu/>.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California Berkeley

,