

Laboratory Manager (9602C) 73229  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=245958>

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Posted Sep. 27, 2024, set to expire Jan. 24, 2025

<b>Job Title</b>	Laboratory Manager (9602C) 73229
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Sep. 27, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Professional Staff
<b>Academic Field(s)</b>	Biology - General
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**Job Description**

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**Laboratory Manager (9602C) 73229**

**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and

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commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and [our Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](http://grow.berkeley.edu).

### **Departmental Overview**

In the Department of Integrative Biology, we explore the diversity of life to understand our origins, improve our quality of life, and conserve our natural ecosystems. How is it, working from the same basic building blocks, that evolution has produced blue whales and blue cheese? Lichens and lyrebirds? Penicillin and pangolins? From the molecules that make up our DNA to the vast array of species that live and have lived on our planet, researchers in 1B work worldwide in the field, in our world-class museums, and in pioneering laboratories, to drive breakthroughs in the natural sciences.

Diversity is the core of Integrative Biology. We are committed to not only studying the diversity of life, but to celebrating and supporting the diversity of people who make up our community and broader society. In this way, the Department of Integrative Biology aims to be part of the solution towards a more equitable, just, and inclusive vision of science.

### **Application Review Date**

The First Review Date for this job is October 9, 2024

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## Responsibilities

- Ensures that daily lab operations run smoothly; responsible for purchasing, ordering supplies and repairs; organizes and sets up equipment. Manage work orders for standard maintenance and repair of equipment.
- Processing existing samples with existing protocols.
- Enters and organizes data into spreadsheets.
- Helps conduct marine ecological research conducting respirometry trials with invertebrates.
- Train students in use of equipment and safety protocols.
- Attend lab meetings

## Required Qualifications

- Should display excellent interpersonal skills.
- Excellent written and verbal communication skills
- Working knowledge of data management programs
- Ability to work independently and as a team member
- Ability to keep a detailed, organized laboratory notebook
- Excellent time management skills
- Basic knowledge of laboratory skills such as pipetting etc.
- Knowledge of data acquisition and analysis techniques.
- Excellent communication skills
- Good organization
- Ability to operate computer and other equipment in the office
- Basic math and computer knowledge.
- Ability to perform multiple tasks independently
- High school diploma and/or equivalent combination of experience/training

## Preferred Qualifications

- Demonstrates ability to solve problems in innovative ways
- Bachelor's Degree in a related area and/or equivalent combination of experience/training

## Salary & Benefits

This is a part-time (24 hours per week) career position.

This position is eligible for the full range of UC Benefits. For information on the comprehensive benefits

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package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$25.39-\$26.47 (stepped rates).

### How to Apply

To apply, please submit your resume and cover letter.

### Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTe). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html>

### Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).



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**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_S)

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**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

N/A

University of California, Berkeley

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