

Exhibition Director (0442U), Lawrence Hall of Science -  
77553  
University of California, Berkeley

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Posted May 27, 2025, set to expire Jul. 1, 2025

<b>Job Title</b>	Exhibition Director (0442U), Lawrence Hall of Science - 77553
<b>Department</b>	Lawrence Hall of Science
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	May 27, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager Professional Staff
<b>Academic Field(s)</b>	Sciences - General
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**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public

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mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

## Departmental Overview

The Lawrence Hall of Science is UC Berkeley's public science center, serving more than 100,000 visitors each year to programs and events onsite and hundreds of thousands more in schools and community settings across Northern California. Our programs, products, and research impact youth, communities, educators, leaders and partners locally, nationally and globally.

Our mission is to inspire and engage through science discovery and learning in ways that advance equity and opportunity. We do this by working with audiences that include learners, who experience our programs and products; educators, who work both in and out of school settings; and partners, who conduct research, build capacity for learning, and transform education systems. Research underlies everything we do, and we design all of our programs and products to have high impact beyond the walls of The Lawrence.

Since we were founded in 1968, The Lawrence has been at the forefront of science, technology, engineering, and math (STEM) learning. The Lawrence is unique among science centers as it is a Learning Lab. We design, develop and study a wide array of science, technology, engineering and mathematics learning programs and products for youth, families and adults from diverse backgrounds in our specialized facilities and through our community partnerships. Our spaces and partnerships offer unique opportunities for public engagement and learning.

## Position Summary

The Exhibition Director at The Lawrence Hall of Science is responsible for overseeing the

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implementation of The Lawrence's Institutional Interpretive Plan, ensuring a strategic, comprehensive, and coordinated approach to exhibition engineering, development and maintenance. This role includes long-range planning, budget oversight, and managing all aspects of exhibition production, while working with internal teams and community partners to bring these experiences to life.

Key responsibilities include the development and execution of long-term project timelines, management of the production studio team, and collaboration across departments to enhance both the museological and visitor experience throughout our interactive science center exhibition environments. This role involves implementing creative solutions to produce impactful interactive exhibit experiences within budgetary constraints. The Exhibition Director will work closely with programmatic and academic staff to ensure exhibitions are engaging, inclusive, and aligned with The Lawrence's mission.

In addition to ensuring smooth exhibition operations, this position is responsible for maintaining strong training and safety protocols. The Director must ensure that exhibition elements and programmatic activities are delivered on time, within budget, and with proper documentation, all while managing the demands of a complex organization serving a wide array of audiences and stakeholders with sometimes competing timelines. This includes projects that range from internally developed exhibitions, working with external fabricators, contracting traveling exhibitions, and installing community-driven creative and artistic works.

We seek candidates who have demonstrated capacity to create inclusive work environments, work effectively on diverse teams, and serve the diverse communities with whom we currently work and want to attract. We are committed to hiring and retaining racially and gender diverse, culturally competent leaders at all levels of the organization who reflect the demographics of our community and continually deepen their skills and competencies. Candidates with experience in creating bilingual exhibitions and a proven track record of improving exhibition department operations and outcomes will be strongly considered. The ideal candidate will have strong team leadership experience, project management expertise, exceptional stakeholder relationship skills, and a persuasive ability to advocate for a visitor-centered approach across all aspects of exhibition and production studio operations.

### **Application Review Date**

The First Review Date for this job is: 06/05/2025.

### **Responsibilities**

#### **LEADERSHIP & VISION**

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- Provide clear strategic direction and engineering leadership for the exhibits department, ensuring that all exhibition and production studio initiatives are in harmony with the organization's overarching mission and strategic priorities.
- Lead the implementation of the Public Engagement Interpretive Plan in partnership with the Public Engagement Leadership Team. Ensure that all exhibit offerings are engineered to be cutting-edge and incorporate the latest trends and advancements in the industry.
- Efficiently prioritize tasks and projects to maintain alignment with strategic goals, ensuring a balanced focus on both immediate needs and long-term objectives.
- Serves as a member of the Public Engagement Leadership Team and member of the institution-wide Program Leadership Team.

#### MANAGEMENT & SUPERVISION

- In collaboration with the Shop Superintendent (Research and Development Engineer 3) determining work assignments within the Exhibition & Production Studio team and overseeing completion of work within interpretive planning timelines and budgets.
- Foster a culture of creativity, curiosity, and continuous improvement within the exhibitions and production studio team. Inspire and motivate team members to think creatively and take informed risks in the development of exhibits.
- Lead with empathy and support of others, while adhering to high standards of performance.
- Ensure properly prepared plans, reports, contracts, evaluations and assessments in order to achieve goals, and maintain accurate records and accountability within the department.
- Select, train, guide, supervise, direct, evaluate, and, as required, take corrective action with professional and support staff responsible for designing, maintaining, and fabricating exhibit elements. Develop performance metrics and provide expert advice, mentoring, and ongoing feedback to staff members to ensure successful completion of goals. Actively support staff growth and professional development, and departmental commitment to equity and diversity.

#### COLLABORATION & RELATIONSHIP BUILDING

- Collaborate closely with cross-functional teams, including within the Public Engagement Group including, programs, business services, guest services, facilitation, volunteers, and other partners across the Learning Group, Strategic Communications and Facilities & Security to engineer cohesive and integrated exhibit experiences that enhance visitor engagement and learning.
- Cultivate and maintain strong relationships with external partners, including artists, designers, educators, and community organizations, to enhance the quality, relevance and reach of exhibits.

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- Work in partnership with the Executive Director of Public Engagement to develop and secure funding strategies for exhibits including grant opportunities, sponsorships, and other financial resources to support exhibit engineering initiatives.

## EXHIBITION DEVELOPMENT & PROJECT MANAGEMENT

- Operates as a project manager for exhibition engineering projects, including managing the planning, design, and execution of all exhibits, ensuring they are educational, engaging, and accessible to a wide audience.
- Serve as primary leader responsible for the timelines and delivery of exhibit development projects. Ensure projects are engineered on schedule, within budget, and are of quality.
- Design and produce exhibits that are both innovative and reflective of the local Bay Area community, reflecting current scientific and cultural trends. Ensure that exhibits are relevant and resonate with the target audiences of Lawrence Hall of Science.
- Continually evaluate and improve existing exhibits through deliberate iterative practices, while planning for future developments. Use feedback and data-driven insights to optimize exhibit offerings and curatorial innovation.
- Maximize impact, efficiency, and engagement by innovating within available resource constraints. Identify and implement creative solutions to challenges, leveraging resources effectively for strong engineering solutions.
- Develop and execute policies which support the educational goals, programs, and mission of the institution, prioritizing accessibility, scientific accuracy, relevance, fiscal stewardship, and project timelines.

## VISITOR EXPERIENCE

- Focus on enhancing the visitor experience, ensuring that exhibits are interactive, engaging, and impactful. Design exhibits that captivate audiences and provide meaningful learning experiences.
- Shares the senior manager on duty role with other Public Engagement managers and directors, and also operates as a primary senior manager on Saturdays
- Regularly interact with visitors on the science center floor to gather insights and feedback. Use this engagement to inform improvements and ensure that exhibits meet visitor expectations
- Use visitor feedback and data analytics to continually improve and expand exhibit offerings. Implement changes and innovations that enhance visitor satisfaction and engagement.
- Professional Development and other duties assigned.

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## Required Qualifications

- At least five years of experience in developing, engineering, and managing exhibits within a science center, museum, or related environment, successfully leading projects from concept to completion.
- Demonstrated capacity to employ future-oriented and innovative approaches to exhibit development in alignment with organizational strategic goals.
- Proven ability to juggle multiple projects simultaneously, effectively managing deadlines and budget constraints while ensuring high-quality execution of exhibit initiatives.
- Skilled at building and maintaining relationships with internal teams, external stakeholders, and community partners, fostering collaborations that enhance the institution's mission and reach.
- Strong ability to develop and manage exhibition budgets, ensuring financial accountability and alignment with institutional priorities.
- Proven experience in leading and inspiring diverse, creative teams, fostering a collaborative environment that encourages innovation and professional development.
- Excellent written and oral communication skills, with the ability to craft reports, business correspondence, and procedure manuals, as well as effectively present information and respond to inquiries.
- Strong conceptual and analytical abilities to assess challenges, evaluate results, and identify alternative solutions to enhance exhibit performance and visitor engagement.
- Proven track record of building consensus with senior leaders, staff, and community partners to gain support for exhibit initiatives and align them with broader organizational strategies.
- Strong organizational and administrative skills with keen attention to detail, thriving in a fast-paced, project-oriented environment while managing a team and ensuring high-quality exhibit execution.
- Maintains open and transparent communication within the team, ensuring that all members are informed and aligned on project goals.
- Fosters a culture of accountability by setting clear expectations, providing constructive feedback, and regularly assessing team performance to ensure project objectives are met and exceeded.
- Bachelor's degree in related area and/or equivalent experience/training.

## Preferred Qualifications

- Masters' or advanced degree in related area and/or equivalent experience/training.
- Candidates with experience working in science centers, interpretive centers, museums, zoos, aquariums, theme parks, and design firms are encouraged to apply.
- Minimum 5 years of professional experience, including senior-level experience in exhibition



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development, project management, budgeting, fabrication and installation.

- First Aid, CPR certification desirable and/or willingness to be certified.

### Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted annual salary range that the University reasonably expects to pay for this position is \$120,000.00 - \$158,500.00.

### How to Apply

- To apply, please submit your resume and cover letter.

### Other Information

- This is not a visa opportunity.

### Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### Mandated Reporter



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This position has been identified as a Mandated Reporter required to report the observed or suspected abuse or neglect of children, dependent adults, or elders to designated law enforcement or social service agencies. We reserve the right to make employment contingent upon completion of signed statements acknowledging the responsibilities of a Mandated Reporter.

**SB 791 and AB 810 Misconduct Disclosure Requirement:** As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

### **Equal Employment Opportunity**

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS.CG\\_S](https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S)

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**Contact Information**

Please reference Academickeys in your cover letter when  
applying for or inquiring about this job announcement.

**Contact**

N/A

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