

Project Manager for Community College Partnerships
(7398U) Job 79358 - Data Science Undergraduate
Studies
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=258899>

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Posted Jun. 30, 2025, set to expire Jul. 1, 2025

Job Title Project Manager for Community College Partnerships
(7398U) Job 79358 - Data Science Undergraduate
Studies

Department Data Science Undergraduate Studies

Institution University of California, Berkeley
Berkeley, California

Date Posted Jun. 30, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Professional Staff

Academic Field(s) Computer/Information Sciences

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Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public

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mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

Data Science Undergraduate Studies (DSUS) offers a range of academic, co curricular and enrichment programs-including the Data Science major and minor-with a wide-reaching impact both across UC Berkeley and beyond. Designed in collaboration with faculty from across Berkeley, Data Science invests students with deep technical knowledge, expertise in how to apply that knowledge in a field of their choosing, and an understanding of the social and human contexts and ethical implications of how data are collected, analyzed, and used. This combination positions graduates to help inform and develop solutions to a range of pressing challenges, from adapting industry to a new world of data, to amplifying learning in education, to helping communities recover from disaster.

DSUS is part of the College of Computing, Data Science and Society (CDSS), which strives to develop, implement and share high-quality, ethics-oriented and accessible curricula, educating a diverse student body in data science, computing and statistics. Core to the college is an understanding of how computing and data science affect equality, equity, and opportunity-and the capacity to respond to social challenges.

This position is the Project Manager for Community College Partnerships for projects funded by California Learning Lab, supporting the development, deployment, and scaling of data science curriculum across multiple instructional formats, including outside UC Berkeley. The role involves coordinating instructional design, technology platform support, and curricular innovation . The ideal candidate will bring practical experience in data science teaching, a strategic understanding of the evolving educational landscape, and the ability to collaborate with faculty, technologists, and student teams to advance inclusive, scalable, and impactful data science education. The position will help to

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run the National Workshop on Data Science Education, the California Alliance for Data Science Education, and the outreach efforts around DSUS curriculum.

Application Review Date

The First Review Date for this job is: 7/11/25 - Open until filled

Responsibilities

25% - Support cohort-based learning pathways by coordinating onboarding, communication, and professional development for instructors, student leaders, and participating institutions. Foster a collaborative community of practice among educators implementing data science curriculum.

20% - Coordinate outreach and community engagement efforts to support the adoption and adaptation of open-source data science curriculum across diverse institutions and learning environments. Build partnerships with faculty, educational organizations, and community colleges to expand access and impact.

15% - Maintain and manage curriculum infrastructure, including open educational resources, learning platforms (e.g., LMS), interactive computing tools (e.g., Jupyter), and assessment systems. Ensure materials and tools are accessible, well-documented, and aligned with pedagogical goals.

15% - Project management for grants. Arranges stakeholder meetings. Develops scope of work, budgets, and reports for project requirements.

10% - Collaborate with academic leadership to support strategic planning, course deployment, and program expansion aligned with the College of Computing, Data Science, and Society's educational mission.

10% Evaluate and document teaching practices and curriculum outcomes, contributing to continuous improvement, research, and dissemination of effective data science teaching methods.

5% - Establishes and maintains contacts internally in DSUS and with external constituents for the collection and exchange of data and ideas as they pertain to the scope of the position.

Required Qualifications

- Strong communication and interpersonal skills to communicate effectively, both verbally and in

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writing.

- Knowledge of core data science and social science concepts.
- Ability to use discretion and maintain all confidentiality.
- Analytical / problem-solving skills, including integration of technical and societally relevant materials.
- Strong skills in analyzing, researching and synthesizing large amounts of data for preparing sound and relevant proposals / analyses.
- Ability to multi-task with demanding timeframes.
- Bachelor's degree in related area and / or equivalent experience / training.

Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted salary or hourly range that the University reasonably expects to pay for this position is \$72,600 - \$94,800.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

Misconduct Disclosure

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As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

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Please reference AcademicKeys in your cover letter when
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Contact

N/A

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