

Associate Dean
Wentworth Institute of Technology

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Posted Jul. 31, 2025, set to expire Nov. 30, 2025

Job Title	Associate Dean
Department	School of Computing and Data Science
Institution	Wentworth Institute of Technology Boston , Massachusetts
Date Posted	Jul. 31, 2025
Application Deadline	Open until filled
Position Start Date	Jan. 5, 2026
Job Categories	Associate Professor Professor Associate/Assistant Dean
Academic Field(s)	Mathematics/Applied Mathematics Computer/Information Sciences
Apply Online Here	https://wit.wd1.myworkdayjobs.com/en-US/WIT/job/Boston-MA-US/Associate-Dean--School-of-Computing-and-Data-Science_JR4308
Apply By Email	
Job Description	

We are seeking a collaborative and experienced **Associate Dean** to support the academic and administrative leadership of the School. Reporting directly to the Dean, this role plays a critical part in advancing our teaching, research, and student success mission.

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The Associate Dean works closely with faculty, staff, and program directors to support curriculum development, faculty affairs, student advising, and school operations. This position also serves as a key liaison with university offices and represents the School when the Dean is unavailable.

Key Responsibilities:

- Support faculty hiring, onboarding, development, and mentoring.
- Oversee curriculum processes, course scheduling, and program support.
- Lead student success initiatives, including advising, retention, and graduation review.
- Manage staff coordination, lab operations, and administrative support.
- Assist with strategic planning, budget planning, and accreditation efforts.
- Teach up to two courses per year.

The ideal candidate will have strong leadership skills, experience in academic administration, and a passion for student-centered education.

Minimum Requirements:

- Doctoral degree or equivalent terminal degree in Computer Science, Cybersecurity, Applied Mathematics, Mathematics, Data Science, Information Technology, or Education with a strong quantitative or computing focus, or a closely related field.
- Exceptional candidates with an ABD (All But Dissertation) status or a relevant Master's degree plus significant teaching or research experience will also be considered.
- 3+ years of administrative, leadership, or program management experience in higher education, government, nonprofit, or industry settings—preferably in roles involving curriculum oversight, faculty or staff management, or academic program coordination.
- 3+ years of teaching or instructional experience in a related discipline. This may include university teaching (adjunct, lecturer, or tenure-track), workforce training, curriculum development, online education, or professional workshops.
- Comprehensive knowledge and understanding of higher education and its challenges and opportunities
- Experience in serving students, management, and leadership
- Established record as an exceptional teacher and scholar or comparable professional achievement meriting the rank of an associate or full professor in an appropriate discipline.

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- 3+ years academic administration experience in technical management fields
- Record of commitment to inclusive excellence.

Preferred Requirements:

- Doctoral degree in Computer Science, Applied Mathematics, Mathematics, Data Science, Cybersecurity, Information Technology or Education.
- 5–8 years of experience in academic or program leadership within a university or equivalent organization. Experience in faculty supervision, accreditation processes, strategic planning, or cross-functional coordination is a plus.
- 5–8 years of teaching experience, ideally in higher education. Candidates with demonstrated instructional excellence, curriculum development, or mentorship in applied or interdisciplinary fields are strongly encouraged.
- Multidisciplinary/inter-disciplinary education
- Established record of working across academic or disciplinary units and programs
- Demonstrated knowledge of assessment and accreditation standards (ABET, NECHE, etc.)
- Demonstrated leadership, management, and time-management skills
- Demonstrated ability to work independently with professional discretion and judgment
- Demonstrated support for traditional and emergent technologies and the development of innovative, future-oriented curricula
- Strong organizational skills to balance multiple and simultaneous priorities
- Interest in student, faculty and staff well-being/collegiality
- Interpersonal skills that indicate a high level of professionalism, initiative, resourcefulness, and personal accountability
- We value diverse career paths and encourage applicants from industry, government, or interdisciplinary academic backgrounds who demonstrate commitment to teaching, innovation, and student success.
- Candidates who bring experience in inclusive pedagogy, emerging technologies, or cross-disciplinary collaboration are especially encouraged to apply.

Be a part of a team shaping the future of higher education.

Apply by sending a cover letter and CV to this posting: [JR4308](#).

About Wentworth & the School of Computing and Data Science:

Wentworth is an institution known as a university of opportunity with a high return on investment for its

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graduates. Our mission is to empower, inspire, and innovate through experiential learning and a student-centered approach to education.

The School of Computing & Data Science consists of 30+ full-time faculty that offer undergraduate majors in Computer Science, Cybersecurity, IT, Data Science, and Applied Mathematics and graduate degrees in Computer Science, Data Science, and Cybersecurity. The school has teaching and research strengths in artificial intelligence, data science, cybersecurity, high-performance computing, mobile/web application development, stochastic processes, dynamical systems, financial math and modeling. In addition, members of the school have close collaborative relationships with faculty in sciences, humanities, and electrical and computer engineering, among others.

Our faculty comprises individuals from wide-ranging backgrounds and experiences, where collaboration is highly encouraged and supported, and our School has no department boundaries. Another point of pride is that our faculty members include those with significant industrial, consulting, entrepreneurial, and project management experience.

EEO/AA Policy

Inclusive Excellence at Wentworth

Inclusive Excellence is one of the four pillars of the [Strategic Plan](#). Actively and intentionally cultivating a diverse and culturally competent institution where each member has the opportunity and support to reach their full potential and make contributions to our campus community and beyond is Inclusive Excellence at Wentworth.

To find out more about the Wentworth's commitment to Inclusive Excellence, please visit the website <https://wit.edu/about/inclusive-excellence>.

All applicants have the right to accessibility support and accommodations. To request accessibility support or accommodations, contact the Executive Director of Equity and Compliance, Catlin Wells, at wellsc1@wit.edu.

E-Verify for Employment Eligibility Verification (Form I-9)

Wentworth participates in E-Verify. E-Verify is an internet-based system that compares information from your Form I-9 to records available to the U.S. Department of Homeland Security (DHS) and Social

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Security Administration (SSA) to confirm that you are authorized to work in the United States.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

School of Computing and Data Science
Wentworth Institute of Technology
Boston, MA