

Lab Assistant 2 (9603C), Department Of Chemistry -
80707
University of California, Berkeley

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Posted Aug. 26, 2025, set to expire Jun. 30, 2026

Job Title	Lab Assistant 2 (9603C), Department Of Chemistry - 80707
Department Institution	University of California, Berkeley Berkeley, California
Date Posted	Aug. 26, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Research Scientist/Associate
Academic Field(s)	Biology - General Chemistry - General
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Job Description

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About Berkeley

At the University of California, Berkeley, we are dedicated to fostering a community where everyone feels welcome and can thrive. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

As a world-leading institution, Berkeley is known for its academic and research excellence, public

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mission, diverse student body, and commitment to equity and social justice. Since our founding in 1868, we have driven innovation, creating global intellectual, economic and social value.

We are looking for applicants who reflect California's diversity and want to be part of an inclusive, equity-focused community that views education as a matter of social justice. Please consider whether your values align with our [Guiding Values and Principles](#), [Principles of Community](#), and [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and provide space for [supportive colleague communities via numerous employee resource groups](#) (staff organizations). Our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our full-time staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. Find out more about how you can [grow your career](#) at UC Berkeley.

Departmental Overview

Join the Nomura Research Group (nomuraresearchgroup.com) at UC Berkeley, where we are at the cutting-edge of chemical biology, exploring innovative therapeutic strategies through chemoproteomics, covalent drug discovery, and induced proximity-based modalities. Our interdisciplinary team is dedicated to developing new approaches to treat diseases such as cancer, neurodegenerative conditions, and other challenging therapeutic targets.

Position Summary

The Nomura Research Group is focused on reimagining drug ability using chemical biology platforms to develop transformative medicines. The position will play a key role in maintaining the smooth operation of the lab and supporting its research mission. This position combines hands-on laboratory maintenance with active research assistance, working closely with and under the guidance of senior lab members, including the principal investigator, graduate students, and postdoctoral researchers. The role requires strong organizational skills, attention to detail, and the ability to balance routine operational tasks with flexible research support.

Application Review Date

The First Review Date for this job is: 09/05/2025.

Responsibilities

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- Oversee daily operations in a 35-40-member chemical biology laboratory-comprising graduate students, postdoctoral scholars, senior scientists, and research assistants- ensuring optimal workflow and efficiency. This includes assigning tasks, monitoring progress, and coordinating communication using tools such as Slack and Trello.
- Maintain and update daily inventory of laboratory supplies and reagents, processing orders through BearBuy and liaising with vendors to ensure timely delivery.
- Oversee procurement activities to support continuous research operations.
- Perform all benchwork tasks along with ordering and restocking laboratory supplies.
- Coordinate maintenance and schedule external calibration for laboratory equipment, including centrifuges, spectrophotometers, and biosafety cabinets, and arrange repairs as needed to ensure smooth laboratory operations.
- Ensure compliance with chemical hygiene, biosafety, and institutional safety standards.
- Support onboarding of new lab personnel on a rolling basis by delivering standardized training on safety protocols and laboratory procedures to help them quickly integrate and work effectively.
- Manage and update laboratory databases, protocols, and documentation using Slack and Trello, ensuring accurate and organized records.

Required Qualifications

- Laboratory Skills: Familiarity with standard laboratory equipment, maintenance routines, and safe handling of chemicals and biological materials.
- Research Support: ordering and restocking lab supplies and reagents; experience in assisting with experiments, data collection, and record-keeping; ability to follow protocols accurately.
- Organization & Communication: Strong organizational skills for managing supplies, schedules, and documentation; clear communication with colleagues at all levels.
- Compliance Knowledge: Understanding of chemical hygiene plans, biosafety procedures, and relevant safety regulations (e.g., OSHA, institutional policies).
- Technical Proficiency: Comfort with laboratory management software, and standard office applications.
- Teamwork: Ability to work collaboratively under the guidance of senior lab members and adapt to shifting priorities in a dynamic research environment.
- Attention to Detail: Commitment to accuracy in record-keeping, inventory management, and experimental procedures.

Preferred Qualifications

- Bachelor's degree in Biology, Chemistry, Chemical Biology, or a related scientific discipline; equivalent laboratory experience will be considered and/or equivalent experience/training.

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Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted hourly range that the University reasonably expects to pay for this position is \$22.02 (Step 1) - \$25.90 (Step 5).

- This is a non-exempt, biweekly-paid position.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

This position is governed by the terms and conditions in the agreement for the Technical Unit (TX) between the University of California and the University Professional and Technical Employees (UPTE). The current bargaining agreement manual can be found at:

<http://ucnet.universityofcalifornia.edu/labor/bargaining-units/tx/index.html>

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make

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employment contingent upon successful completion of the background check.

SB 791 and AB 810 Misconduct Disclosure Requirement: As a condition of employment, the final candidate who accepts a conditional offer of employment will be required to disclose if they have been subject to any final administrative or judicial decisions within the last seven years determining that they committed any misconduct; received notice of any allegations or are currently the subject of any administrative or disciplinary proceedings involving misconduct; have left a position after receiving notice of allegations or while under investigation in an administrative or disciplinary proceeding involving misconduct; or have filed an appeal of a finding of misconduct with a previous employer.

"Misconduct" means any violation of the policies or laws governing conduct at the applicant's previous place of employment, including, but not limited to, violations of policies or laws prohibiting sexual harassment, sexual assault, or other forms of harassment, discrimination, dishonesty, or unethical conduct, as defined by the employer. For reference, below are UC's policies addressing some forms of misconduct:

[UC Sexual Violence and Sexual Harassment Policy](#)

[UC Anti-Discrimination Policy](#)

[Abusive Conduct in the Workplace](#)

Equal Employment Opportunity

The University of California is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected status under state or federal law.

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

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Contact Information

Please reference Academickeys in your cover letter when
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Contact

N/A

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