

**BIDS Executive Director (0379U) Job 66626 - Berkeley  
Institute for Data Science (BIDS)  
University of California, Berkeley**

Direct Link: <https://www.AcademicKeys.com/r?job=233318>

Downloaded On: May. 9, 2024 1:55pm

Posted Mar. 22, 2024, set to expire Jun. 30, 2024

<b>Job Title</b>	BIDS Executive Director (0379U) Job 66626 - Berkeley Institute for Data Science (BIDS)
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Mar. 22, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Computer/Information Sciences
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**Job Description**

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**About Berkeley**

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the

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transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and [our Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit [grow.berkeley.edu](https://grow.berkeley.edu).

### Departmental Overview

The Berkeley Institute for Data Science (BIDS - <https://bids.berkeley.edu>) was founded in 2013 to build on Berkeley's strength in data science with a multidisciplinary emphasis. BIDS aims to facilitate and enhance the development and application of cutting-edge data science techniques in the biological, physical, social and engineering sciences. Today, BIDS is part of the new College of Computing, Data Science and Society (CDSS), where it serves as a hub for interdisciplinary research, tool development, and exchange of ideas between methodologies in computing, statistics and AI. BIDS connects with domain experts from across the entire disciplinary spectrum on campus, and hosts collaborations with local and national partners, including Lawrence Berkeley National Lab and NASA in the unique intellectual ecosystem of Berkeley.

As CDSS further advances UC Berkeley's eminence in Data Science research and education, BIDS is entering a new era. It will serve as a central hub connecting scholars on campus, as well as reaching out to other Berkeley institutions including LBNL, the Simons Laufer Mathematical Sciences Institute, the Space Sciences Laboratory, the International Computer Science Institute, and the SkyDeck Startup

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Incubator. BIDS' expertise in open source tool development and open science makes it an ideal place to be a home for communities of practice around open knowledge, at a time when both open source software is becoming the norm for research computing, and when open science ideas become part of national science policies across multiple agencies. From this perspective, BIDS will help scholars from different fields to find shared needs, interests and ideas and build new collaborations.

BIDS also aims to foster conversations regarding the role of Science and Society in the development of new tools and systems for AI. As a discipline-neutral environment, it will provide open space for emerging work ranging from the representation of scientific knowledge in AI models and the use of AI as a scientific instrument, to explorations with social scientists and humanists of questions at the intersection of the human experience, our social context and the role of AI in our lives.

The Executive Director will take a leadership role in managing and developing the Institute's research programs and representing these programs to outside organizations. Under the direction of the BIDS faculty director, the ED will develop the vision and corresponding agenda to achieve the Institute's objectives. The incumbent will oversee all elements of program administration, facilitate collaborations among multiple research groups from across the campus as well as with partner organizations, and provide leadership in identifying outreach services. The Executive Director will work under the direction of the Institute's academic leadership to formulate strategic goals and objectives, direct long-term planning, and develop policies and procedures, and raise funding from external sources. This individual will be considered a subject matter expert on campus and is recognized as an expert externally in the field.

All applicants are strongly encouraged to visit the BIDS website for a detailed description of various initiatives and programs, and to read the BIDS faculty director's vision for the coming years:

<https://bit.ly/bids24-director-vision>.

#### Application Review Date

The First Review Date for this job is: 5/15/24 - Open Until Filled

#### Responsibilities

30%

- Manages major research program components in coordination with BIDS Faculty leadership and oversees execution of additional BIDS programs once funded.
- Coordinates varied and competing requirements associated with managing an innovative

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program in a university environment. Manages the Institute's facilities and budgets, supervises staff, and oversees the administrative, operational, and technical operations of the Institute.

25%

- Working with the BIDS Executive Committee, develops and executes strategy for financing and program activities in pursuit of the BIDS vision, and ensuring ongoing sustainability.
- Seeks funding and opportunities for mission-aligned research programs. Represents the Institute to internal and external audiences.
- Works with key partners in the College to develop industrial and academic membership programs as appropriate.
- Explores and fosters opportunities for knowledge transfer of research results to government sponsors, industry partners, and international organizations.
- Works with faculty leadership to build programs around open source and open science on campus, and establishes partnerships with other suitable stakeholders on campus and beyond (e.g. the Library, LBNL or other UC campuses) on these activities, building common policies and practices as appropriate.

15%

- Works with the Faculty Director to develop strategic goals, objectives and directions of the Institute, to identify opportunities and recommend Institute resource allocations, and partner institution agreements.
- Acts as a point of contact between the Institute sponsors , and Institute researchers and program organizers.
- Communicates with partner institutions to coordinate joint programs and activities and implement best practices, as appropriate.

10%

- Develops ideas and options for faculty review and decision, and develops and implements research programs that reflect faculty interests.
- Participates in assessment of program effectiveness, and recommends changes to program content, policies and strategic goals accordingly.

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10%

- Works with Communications/Program Manager to develop public relations and other materials for external audiences.

5%

- Develops and maintains liaisons with the external advisory board.
- Represents the program to governing boards, outside agencies, and the public.

5%

- Serves on committees representing the Institute and participates in professional conferences, seminars and workshops relating to Professional Development.

#### Required Qualifications

- Management and leadership experience in academic and/or government agencies and/or industry.
- Expertise in administrative, operational, budgetary, human resources, and financial principles and practices.
- Expert ability to work with dynamic and diverse group of researchers (faculty, staff, students), sponsors, and external collaborators.
- Excellent understanding of and appreciation for data science approaches and innovations AND the needs, goals and deadline pressures under which academic scientists across the disciplines get their work done.
- Excellent oral and written communication and negotiation skills, including political acumen, social perceptiveness, and an understanding of different cultures and social norms.
- Demonstrated expertise with program building within academic institutions.
- Demonstrated expertise in building collaborations between academia and/or industry organizations.
- Demonstrated experience working with communities in any aspect of open science/open knowledge in research environments.
- Expert fundraising and business development experience.

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### Preferred Qualifications

- Advanced degree in related area and / or equivalent experience / training.
- Terminal degree in a related field preferred (PhD, JD, MD, etc.).

### Salary & Benefits

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

- Classification: ACAD PRG MGT OFCR 5 (0379)
- Anticipated hiring range: \$117,000 - \$197,000
- UCB salary range: \$117,000 - \$226,000

The salary offer to the final candidate will take into consideration their experience and salary equity with current UC Berkeley employees working in a similar roles.

### Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### Equal Employment Opportunity

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The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

For the complete University of California nondiscrimination and affirmative action policy, please see the University of California [Discrimination, Harassment, and Affirmative Action in the Workplace](#) policy.

**To apply, visit**

[https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS\\_HRAM.HRS\\_APP\\_SCH](https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/HRS_HRAM.HRS_APP_SCH)

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### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### **Contact**

N/A

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